
Quality, Health, Safety, Environmental & Energy Manual:

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Business Continuity Statement

Business continuity is to identify the parts of an organisation that cannot afford to lose ie information, stock, premises, resource etc. and plan how to maintain these if an incident occurs.

A National Business Continuity team has been identified and roles confirmed across Toyota Material Handling UK Ltd (TMHUK), including the Board Steering Group. Areas of concern have been identified and a Rapid Response Team has been appointed, with deputies. Contingency plans for anticipated critical events are in place.

Members of the Rapid Response Team have been selected from all business-critical areas to coordinate emergency preparedness measures. This team will monitor/review any potential risks such as extreme weather, flooding, terrorism, and infectious diseases etc which have the potential to incur loss to resource, systems, utilities etc and implement control measures as necessary.

Communication networks are interchangeable within the network with competence in various centres.

Emergency Preparedness and Response

The regular review of activities and processes (see procedure Aspects/Impact Activity Review) will be used, as will Risk Assessments, to identify any potential for accidents and emergency situations. Instructions for preventing and or mitigating associated impacts will be contained within the process control procedures and or work instructions.

The requirement for the review and revision of instructions and arrangements in the event of an environmental accident or incident will be a function of the procedure "Environmental Accident/Incident Report and Investigation" procedure.

In view of the nature of the enterprise and processes involved, with the use of low risk substances in relatively small quantities, there is no requirement for periodic testing of emergency procedures.